

TO: CITY COUNCIL  
FROM: BARBARA PARTRIDGE, DIRECTOR, LIBRARY & RECREATION SERVICES  
SUBJECT: PUBLIC ACCESS TO LIBRARY MATERIALS  
DATE: JANUARY 4, 2000

NEEDS: For the City Council to consider approval of policy developed by Library Board of Trustees.

FACTS:

1. New provisions affecting state funding to public libraries (California Education Code, Section 18032) will take effect in January, 2000.
2. These provisions require that every public library that receives state funds and that provides public access to motion picture videotapes adopt a policy regarding access by minors to videotapes.
3. The Library Board of Trustees has adopted a policy regarding public access to library materials, including motion picture videotapes.
4. The newly adopted policy formalizes what has been the long time practice at the Paso Robles Public Library.
5. The policy reads: "To get a library card, adults must present identification with name and current address. Children under 18 years of age applying for a library card must be accompanied by a parent or legal guardian. Children's library card privileges are the same as adults', which includes authorization to check out books, magazines, audio tapes, videotapes, and other library materials. Use of the Internet is addressed in a separate policy."

ANALYSIS &  
CONCLUSION:

The Paso Robles Public Library currently receives approximately \$62,000 per year from the State of California for direct loan, inter-library loan and maintenance of effort. Other grant money is occasionally received for special projects. Failure to adopt a policy regarding access to videotapes could jeopardize this funding.

The library has a longstanding practice of requiring parental or legal guardian consent to issue a library card to a minor. Once the card is issued, the minor has access to all library materials. The Library Board of Trustees formally adopted what has been in practice and what has worked in the Paso Robles community for many years.

The Library Board of Trustees recommends adoption of this policy by the City Council.

POLICY  
REFERENCE: None

FISCAL  
IMPACT: Revenue of approximately \$62,000. per year could be jeopardized if a policy is not adopted.

- OPTIONS:
- a. Adopt the attached policy submitted by the Library Board of Trustees.
  - b. Amend, modify, or reject the above option.

# Paso Robles Public Library

## Access to Library Materials Policy

To get a library card, adults must present identification with name and current address. Children under 18 years of age applying for a library card must be accompanied by a parent or legal guardian. Children's library card privileges are the same as adults', which includes authorization to check out books, magazines, audio tapes, videotapes, and other library materials. Use of the Internet is addressed in a separate policy.



ADOPTED BY THE LIBRARY BOARD OF TRUSTEES DEC. 23 , 1999

Paso Robles Public Library  
1000 Spring Street  
Paso Robles, CA 93446  
805 237-3870